



Confederation of Indian Industry



9th BENGALURU SPACE EXPO 2026

7-9 SEPTEMBER 2026 | BIEC, BENGALURU, KARNATAKA, INDIA

EXHIBITOR MANUAL

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EXHIBITOR'S FACT SHEET

- **Please read your Exhibitor Services Manual carefully :** The information it contains will help you save time, money and needless aggravation.
- **Reminders about Ordering :** Be sure to order your essential services in advance, along with payment (wherever required) including the following:
 - Electrical Service, Additional Furniture

Keep copies of all your advance order forms with you during the show.
- **Reminder on Shipping :** Ship your exhibits and related material via official freight forwarders only, to ensure that they arrive in order, and on time.
- Be sure to remove all old shipping labels before you send anything to the exhibition and attach clean labels, with your company name clearly marked, on each carton/ case dispatched.
- While making your shipping plans to the show, also plan for shipping after the exhibition is over. Make sure that someone knowledgeable from your company will be onsite to oversee the arrangements for return shipment of your display and equipment.
- **Common Shipping Mistakes :** Avoid selecting a carrier that does not service trade shows on a regular basis. Unlike other shipments, exhibit material is time-sensitive. Please make note of the following :
 - Old labels on cartons cause confusion.
 - Be clear and specify what type of air freight is desired e.g. Over night, a.m., p.m. second day or deferred service.
 - Not giving clear instructions on how the goods are to be shipped. Not advising your carrier about your target date.
 - Not including accurate description or piece count. Not filling out forms properly.
 - Please avoid these common shipping mistakes and save your time, money and needless aggravation.
- **On-site :** Set up your booth on time. Try not to change or cancel your orders on site. If you experience any problems on-site, please contact your Hall Director or the Exhibitor Relations Team immediately, for assistance.

1. ORGANISER

Confederation of Indian Industry

Jaskirat Singh

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2. VENUE AND DATES

Venue – Hall 1(Ground Floor & First Floor), Bangalore International Exhibition Center (BIEC), Tumkur Road, Bengaluru, Karnataka, India.

Day & Date – Monday, 7 September – Wednesday, 9 September 2026.

Exhibition Timing (7 & 8 Sep 2026, 1000 hrs – 1700 hrs. – 9 Sep 2026, 1000 hrs – 1600 hrs)

3. REGULATIONS

The formulation and execution of the rules and regulations for BSX 2026 and all other matters with regard to the Exhibition will be carried out by BSX Secretariat, New Delhi (hereafter referred as the Organiser) or its authorised representatives. The Organiser is vested with the full authority to enforce all the rules and regulations pertaining to the Exhibition. Its decision will be final and binding in all respects and for all concerned.

- 3.1 Local and site regulations:** Exhibitors must agree to abide by the local and site regulations with respect to law and order, safety etc. The Organiser will take necessary action against those who do not comply with the regulations.
- 3.2 Violation of rules:** The Organisers has the authority to demand removal/ change of any structure which in their view does not conform to the BSX 2026 rules or cancel participation. The decision of the Organiser in this regard will be final and binding.
- 3.3 Temporary Importation by Domestic Exhibitors :** If any one or more of the exhibits displayed by the domestic exhibitor is imported, under duty free temporary importation facility, the dollar rate will be charged for the proportionate space occupied by the major exhibits, for calculation of area to be charged, participants are requested to submit the list of total number of domestic and imported products on display and Bill of Lading, AWB, Invoice and packing list of items to be imported.

Please Note: The Organiser, in its sole discretion may deny participation to any applicant without disclosing the reasons thereof.

- 3.4 Cancellation:** If a Company withdraws from this contract after having concluded the said contract, the company hereby agrees “to indemnify the Organiser, for the losses” at the following rates :
- * Upon 30 June 2026: at 50% of space rentals applied.
 - * From 1st July to 15th July 2026: at 70% of space rentals applied.
 - * From 16th July 2026 onwards: 100% of space rentals applied.

Upon cancellation, the Organiser reserves the right to allocate the same space to other prospective exhibitors.

GENERAL INFORMATION

- 3.5 Administration of Exhibition Halls :** The administration of the Exhibition will be controlled by the Organiser from the BSX Camp Office in Fair Ground. Participants should contact the BSX Camp Office for information on various Exhibition services. Representatives of the Official Clearing and Forwarding Agencies, shell scheme contractors etc will be available at the Exhibition site for support and assistance to participants.

During the Fair, Hall Directors will be stationed in the Halls. They may be contacted to take possession of stands and any assistance required by the participants.

- 3.6 Entry to Exhibition Site:** Entry to the Exhibition site will be permitted as under:

- During set-up period, all vehicles with exhibition materials will be allowed to enter Fair Ground from the gates facing main road.
- During the show, entry for exhibits / materials for replacement are allowed only during non-exhibition timings with prior approval from the Fair Secretariat.
- During the show, Visitors will be allowed to enter from designated Gates.
- No vehicles will be allowed into the exhibition area during exhibition time. Vehicles parked beyond parking area during the exhibition timings, will be towed away by the Traffic Police Authorities and all related expenses thereof will be to the account of the vehicle owner(s).

- 3.7 Stand Possession:** Possession of space / stand will be given as per schedule given in Point No 1 of Sub-Section Pre Fair period (Fair Facts), subject to clearance of all dues by the Exhibitor. Exhibitors who have booked raw / built-up space can carry their Exhibits inside the Exhibition Halls from these dates. In order to avoid last minute rush and strain on the material handling facilities, Exhibitors are requested to co-operate with the programme prepared by the approved agencies for movement of Exhibits inside the Halls. There is no restriction on the timings for arrival of exhibit cases at the fair ground during the pre-exhibition period. Exhibitors should depute their representatives or nominate official clearing and Forwarding Agent to accept delivery of their exhibit cases at the Exhibition site. It will not be possible for Organiser to take delivery and make handling arrangements for the Exhibitors. **Exhibitors are advised to seek assistance of the approved Clearing and Forwarding agencies.**

- 3.8 Force Majeure :** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non-availability of exhibition premises, change in government's/regulatory policy, government order, epidemic, pandemic, public health and safety emergency, quarantine, outbreak of any infectious disease, deceleration of containment zones in case of outbreak of any infectious disease (including but not limited to COVID-19), Central or State Government announced lockdowns, civil protests or demonstration, blockage of public road or passage or any of the cause not within the control of the Organisers, the Organisers may, at their own discretion refund the space rental paid by the Exhibitor, or part thereof, but shall be under no liability of any action, claim for losses or under obligation to refund space rental or any borne by exhibitor for participating at the above said event.

The rules stated herein above shall be governed by and construed solely and exclusively in accordance with the laws of India. The courts at New Delhi shall have the exclusive jurisdiction with respect to any disputes in relating to the subject matter hereof.

- 3.9 Authority on the Premises:** The Organiser shall be responsible for and be entitled to act as the owner of the premises throughout the tenancy period. The decision of the Organiser with regard to any problem or dispute will be final.

- 3.10 Dispute Resolution and Governing Law:** All unresolved matters, questions, dispute or differences whatsoever arising between the exhibitor and organisers shall be settled by arbitration in accordance with the rules of the arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in the English Language in New Delhi, India. The Arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India.

- 3.11 Safety and Behaviour:** No person present inside any Exhibition Hall is to behave or act in a manner that may cause any harm, injury or damage to other persons or exhibits, nor to the exhibition hall property or fixtures.

- 3.12** While the Organiser will make arrangement for General Insurance of the exhibition (BSX 2026), the exhibitors are advised to take individual insurance coverage for their exhibits on display at BSX 2026.

PRE FAIR PERIOD

1. CONSTRUCTION PERIOD

a. Schedule for giving space possession in Halls for BSX 2026 will be as under:

b. BSX 2026	Raw Space	Built-up
	5 September 2026 1000 hrs	6 September 2026 1000 hrs

2. STALL ERECTION AND DISPLAY: Exhibitors are advised to follow the guidelines stipulated by the Organiser in the Rules and Regulations for BSX 2026 The Organiser would particularly like to emphasise on the following points :

- There is no restriction on the size of machinery and equipment except those imposed by the load bearing capacity for indoor areas and the height of entry doors which must be checked with the Organiser in advance, before finalising large/heavy exhibits for display.
- Woodworking in Halls is prohibited. Platforms / panels and other decorations for the interior must be brought in a pre-fabricated condition for assembly and finishing inside the Halls. Use of modular systems will be encouraged for timely completion of stands. Passage area to be kept clear of packing cases, construction material etc.
- The Exhibitors should leave a minimum 30% of the stall area free for movement of visitors.

The Organiser will have the right to decide on the fulfilment of the above rules, and the authority to demand removal/change of anything that is not according to the rules. The decision of the Organiser in this regard will be final. Exhibitors should advise their Advertising Agents about the rules and guidelines for stall decoration such as permissible, size of display materials, panels, office cabin etc. The BSX Fair Secretariat will not correspond with agents engaged by the company/ Exhibitor.

3. STALL COMPLETION: Interior and Display of exhibits to be completed and stands should be ready by 1700 Hrs on 6 September 2026.

4. STORAGE, REMOVAL OF WASTE AND CLEANING: The Organiser is unable to provide storage facilities for packing cases, surplus materials or other property of the Exhibitor. Arrangement for safe-keeping of such items must be made with the Freight Forwarder or should be shifted to your local godown.

During the construction and dismantling periods, aisles in the exhibition halls must not be obstructed with packing materials, construction materials or debris. Exhibitor's contractors will be responsible for removing their own off-cuts and waste each day of build-up and break down. Failing this, the Organiser reserves the right to invoice the Exhibitors for the removal of excessive packing materials discarded crates or cartons & stand building materials and waste.

5. CONSERVANCY: While the Organiser will make arrangements for cleaning the passages, it is the responsibility of the Exhibitors to get their Stands cleaned and their equipment dusted in the evening. No sweeping will be allowed in the morning. Exhibitors may use the services of official agency on payment and deal with them directly on financial matters.

FAIR PERIOD

1. **INAUGURATION:** BSX 2026 is expected to be inaugurated at 1000hrs on Monday 7 September 2026 at the Main Conference Hall of Bangalore International Exhibition Center (BIEC), Tumkur Road, Bengaluru, Karnataka, INDIA. Details or changes will be intimated at a date closer to the event.
2. **FAIR TIMINGS:** BSX 2026 will be open from 1000 - 1700 hrs. While "Business Visitors" can visit the fair on any exhibition day and at anytime during the fair timings, Visitors other than business will be allowed entry only on the last day of the exhibition. Business visitors and delegations to the fair will be encouraged to visit the fair during "Business Hours".

Day / Date	Business Visitors	General Visitors
Monday, 7 September 2026	1000-1700 hrs	-----
Tuesday, 8 September 2026	1000-1700 hrs	-----
Wednesday, 9 September 2026	1000-1600 hrs	1200-1600 hrs

3. **MANNING OF STANDS:** The stand must be fully manned and operational throughout the exhibition hours of the exhibition. All activities of the Exhibitor and staff must be confined to the stand or site allocated. **No advertising or canvassing for business may take place elsewhere in the Exhibition Hall inside the exhibition ground.**
4. **TIMINGS FOR MANNING OF STANDS:** Personnel competent and responsible on behalf of the Exhibitor manning the stand must report at the stand latest by 0900 hrs every fair day.

Please note, power to all stands will be shut down at 1715 hrs. (During Exhibition days)

5. **REPLACEMENT OF EXHIBITS:** No removal or delivery of exhibits and other exhibition stores in or out of the exhibition hall during the Exhibition hours is permitted. Such removal, delivery or replenishment of stock may only be carried out before opening hours (by 0830 hrs) in the morning or after closing time in the evening after 1800 hrs. with prior permission from the organisers. For security reasons, to remove any item of your display from the hall during the show days, an "EXIT PASS" must be obtained from the Organiser.

POST FAIR PERIOD

1 CLOSURE OF THE EXHIBITION

BSX 2026 will close on **Wednesday, 9 September 2026 at 1600 hrs.**

2 MOVE-OUT INFORMATION

- Make sure you order your labour for dismantling well ahead of time.
- Please make sure that the contractor appointed by the exhibitor has read the move-out schedule and planned labour according to the published hours.
- Please notify your transportation specialist of the move-out schedule.
- Please be aware that the Exhibition Ground is a bonded area for customs purposes. Therefore, no display items imported temporarily for the show may be removed from the site without the Customs Gate Pass.

3. EXIT PASS:

There is no entry pass procedure during installation period for entering the Fair Ground. However, for taking out the Exhibition Material and Exhibits after the closure of the Exhibition, participants would need to obtain a standard final exit pass from the Organiser. The following procedure would be observed.

The Exhibitors should contact the Hall Director / Co-ordinator for Clearance of Dues, if any, and obtain Exit Pass by using the format given in Section of Forms.

Please Note: Exit Pass will be given to Exhibitors only on the condition that all dues towards participation in the exhibition are cleared.

4. REMOVAL OF EXHIBITS:

Exhibitors are allowed to remove the exhibits from the stalls **after 1600 hrs on 9 September 2026** on the basis of valid "Exit Pass".

All exhibits and show material to be removed / cleared before 2300 hrs on 9 September 2026.

DESIGN GUIDELINES

1. GENERAL INFORMATION

- I. Submission of Layout for approval
- II. Encroachment
- III. Electrical Fittings on hire
- IV. Care of building and equipment
- V. Demonstrations of working exhibits
- VI. Damages
- VII. Fascia Text- Deadline

2. GUIDELINES: RAW SPACE

- I. Rules & Guidelines for Design & Construction
 - (a) Mezzanine
 - (b) Audio, Visual Films, Video Walls, Stage Shows
- II. Electrical Installation Regulations
- III. Stand Approval

3. GUIDELINES: BUILT-UP SPACE

- I. General Information
- II. Rules and Guidelines for decoration
 - (a) Audio, Visual Films, Video Walls, Stage Shows
- III. Electrical Installation Regulations
- IV. Stand Approval

1: GENERAL INFORMATION

This document contains several regulations, compliance to which is essential for the setting up of the IREE 2023 professionally. Every Exhibitor must study and follow these guidelines carefully. Should you need clarifications or require advice, please contact the BSX 2026 Co-ordinator who will be happy to help.

Exhibitors are advised to inform their advertising / construction agents regarding these rules and regulations governing stand decoration. Please note the Organiser will not correspond or deal with agents engaged by the Exhibitor.

The Exhibitor while planning stand design must observe the Stand Construction Regulations described in this section.

1. SUBMISSION OF STALL DESIGN FOR APPROVAL

The Stand drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water and other installations, in 4 copies, must be submitted for the Organiser for approval, latest by 15th August 2026. The exhibitor shall be bound by the changes / modifications advised by the fair architect (Mr Iftikhar Ali - iftikhar.ali@cii.in) In case of non-receipt of stand drawings by 30th August 2026, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.

2. ENCROACHMENT

The Exhibitor must confine their exhibits within the area allocated. No encroachment on corridors, free space or other facilities provided by the Organiser will be permitted. Each Exhibitor shall follow the centre of the markings on the floor for common sides and outside edge for open sides.

3.ELECTRICAL FITTINGS / FURNITURE ON HIRE

Exhibitors who book space especially for the Shell Scheme are advised to contact the Fair Secretariat for requirements of additional furniture & electrical fittings. All such requirements must be registered by 15th August 2026. The Organiser will decide with concerned stand contractors to deliver additional furniture directly in the Exhibitor's stand area. All payments must be made directly to the contractor for additional items.

4. CARE OF BUILDING AND EQUIPMENT

Exhibitors or their contractors must not damage or deface the exhibition facility or the exhibits and equipment of other exhibitors. Should such damage occur, the respective Exhibitor will be liable to compensate the owner of the property so damaged.

Exhibitors are responsible for the cost of making well or replacing any damages to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

GENERAL INFORMATION

5. DEMONSTRATION OF WORKING EXHIBITS

An Exhibitor intending to demonstrate equipment at his stand must:

- Provide the Organiser with full details in writing of working exhibits involving moving parts, naked flames, and lasers or of other hazards which could be potentially dangerous.
- Consider safety conditions under which exhibits will be demonstrated, including safety guards and screens to prevent accident or injury to visitors and staff.
- Cause no annoyance to visitors or other Exhibitors. If a high level of noise or other objectionable factors are involved, the Organiser reserves the right to stipulate demonstration timings or to terminate a demonstration at any time.
- Ensure that no naked flames are used in any demonstration in the exhibition premises.
- Isolate controls and switches so that machinery cannot be accidentally activated.
- In case of dispute, the Organisers ruling will be final.

6. DAMAGES

Exhibitors occupying Shell Scheme Stands will be held responsible for the cost of making good, restoring or renewing any damages to the shell stand structures, floor coverings, light fittings, or any part thereof, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors. The cost of making good any damage will be assessed by the Official Shell Scheme Contractor and charged to the Exhibitor.

Exhibitors are responsible for the cost of making well or replacing any damages to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

The Organiser, in conjunction with the ground authorities, will inspect the Halls before build-up and after break-down of the Exhibition.

7. FASCIA TEXT for Built Up Space – Deadline

Exhibitors who have booked Shell Scheme (Built-up) space are requested to send Fascia Form giving the Fascia text for their Stand Fascia latest by 15th August 2026. On non-receipt of this form organisers are free to take name as mentioned in application form for fascia.

GUIDELINES: RAW SPACE**1. GENERAL RULES & GUIDELINES FOR DESIGN AND CONSTRUCTION**

- 1.1** All height details, mentioned in these guidelines, are from the ground level and not from any raised flooring created by the exhibitors.
- 1.2** Exhibitors are responsible for their own stand design and construction. The Organiser would be pleased to offer advice and guidance if required.
- 1.3** The following are strictly prohibited:
- Use of electrical flashes, flashguns etc. However, the Fair Architect may allow Neon signs above 2.5 Mtrs height subject to approval.
 - Cloth Banners.
 - Stage shows or presentations without prior permission in writing from the Organiser & without a concept note on the proposed show.
 - Suspending of display items from the Hall ceiling or parts of it.
 - Storage of any kind, behind the display walls.
- 1.4** The maximum height of the artificial floor should not exceed 10 cm / 4" and any other area raised artificially or for display purpose shall be such that it does not obstruct the adjoining stand.
- 1.5** The maximum height of any common partition should not exceed 3.0 mtrs unless approved by the Fair Architect. The following table would give a clear guideline on the permissible heights for branding.

Area Booked / Branding Heights in meters (Maximum)
Subject to availability

Area (Sqmts.)	Maximum Height (Mtrs.)
12 – 29	3.0
30 – 60	3.5
61 – 100	4.0
101 & 130	4.5
131 & above	5.0

Branding should be done, as per above chart, in centre of the stand / pavilion and are subject to approval from the Fair Architect. All heights are from the natural floor only and should not obstruct the view /orientation of any other stand. Height of panel against the Halls/ Hangar wall will be allowed up to 2.50 mtrs.

- 1.6** Height of side partitions will be restricted to 3.0 Mtrs from the ground. If there is any difference in the level of partitions of any two adjacent stands, (not more a 10 cm.) the exhibitor with a bigger height shall finish properly the portion extending above the neighbouring stand.
- 1.7** Branding on common wall beyond 3.0 meters is not allowed. However, supporting elements or fitments used for holding branding / Fascia beyond 3.0 meters' height in the centre of a stall, should not exceed 12 inches width alongside the common wall.

- 1.8 Any partition wall beyond 3.0 meter height is Not Allowed. However; if an exhibitor intend to leave one meter gap from the partition wall to erect another solid wall and then place a unit beyond 2.5 meters height on the wall, then the size of the wall should not be more than 50% of the length / width of the wall. The decision on allowing / approving is the final decision of Fair Architect and the there is no further discussion.
- 1.9 Closing of any open side is not allowed, only 50% of the open side can be covered. The decision on allowing / approving is the final decision of Fair Architect and the there is no further discussion.
- 1.10 Height of panel against Hall / Hangar wall or the periphery of the Hall will be allowed upto 3.0 mtrs subject to availability of Height. In Halls where air conditioning vents are installed along on actual walls, exhibitors are advised to keep the back wall below the air conditioning vents or keep the air conditioning vents open through the back wall into the respective stalls.
- 1.11 Access must be given to any Emergency Exit, Fire Exit, Electrical box, Service room etc. falling within the exhibitor's stand area. It is mandatory to leave minimum one opening in the partitions against the natural wall to provide access for electrical fittings etc.
- 1.12 Building of turn- tables/ramps would be permitted after clearance from the Fair Architect. If approved the Height of such a turntable/ ramp must not exceed 1.0 mtrs. Exhibitors wishing to use turn table/ ramps must clearly show the location in their drawings and obtain positive clearance from the Fair Architect failing which they would not be permitted to erect such turn tables / ramps.
- 1.13 Exhibitors may be permitted to erect a Conference/ Meeting Room within their area alongside the natural wall upto 3.0 Mtrs height. The area of the meeting room may be upto 20% of the total area booked by the exhibitor. The location of the Conference / Meeting room would require specific clearance by the Fair Architect. However, for stands with all sides open, the conference room shall have clear transparent glass/ acrylic without any blinds/ curtains above 1.2 Mt. Height.
- 1.14 Side view must be provided clearly to make sure that the projections are not extending to the aisle.
- 1.15 **Mezzanine Construction**

The Mezzanine Level of the booth is not allowed and there will be no relaxation on this please.

- 1.16 Covering of Outdoor area beyond the meeting room area (10% of stand area subject to a maximum of 50 sqms) is not allowed. Exhibitors may cover beyond their conference area only after paying an additional amount of 25% of the space rental for outdoor area for the entire covered space.
- 1.17 **It is necessary that panels erected against outer glass walls in the Halls be properly finished on both sides. Exhibitors failing to do so would be penalised INR 1000 per running meter. Covering would be done upto 2.5 mts height.**
- 1.18 All open or unfinished sides of the exhibit space which may appear unsightly must be covered or the Organiser will have them covered at the Exhibitor's sole expenses @ INR 1000 per sqm. Any portion of the Exhibit bordering another Exhibitor's space must have the backside of the portions finished and not carry any identification signs or other marks that could detract from the adjoining exhibit.
- 1.19 All exhibit floor space must be fully carpeted or covered.

- 1.20** Woodwork is prohibited in the Halls. Platforms/ Panels and other decorations for the interior must be brought in prefabricated condition. Only assembly and finishing will be allowed in the Hall. Spray painting inside the Exhibition halls is strictly prohibited and any exhibitor doing so shall bear the risk of disconnection of power supply to the stand.
- 1.21** For Island / 3 side open stalls it is mandatory for exhibitors to design their stands in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feel of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other exhibitors. For the meeting room, solid Partitions upto 1.2 mtrs and see-through glass / clear acrylic partitions for the balance 1.3 mtr on top may be used.
- Organisers reserves the right to turn down approval for stands with any of the open sides blocked.**
- 1.22** No solid partitions will be allowed within 2.0 mtrs from the aisle in stands
- 1.23** A maximum of 70% of Stand area may be used for exhibits and the balance 30% must be left free for circulation. The Exhibitors shall not arrange the display of material in a way that would obstruct the passage area.
- 1.24** Natural Pillars falling within stand area may be covered to a height of 3.0 mtrs only. Stands with over 500 sqm area may cover pillars upto a height of 5 / 6 mtrs subject to approval and availability of height.
- 1.25** Hall columns, Roof Trusses, Air Conditioning Vents and all other structures of the Hall must not be used as support or be subject to load or stress by the stand structure.
- 1.26** Exhibits over 2.5mt Height must not be placed on any raised height.
- 1.27** There is no restriction on height and weight of exhibits on display except imposed by the load bearing capacity of the floor and height of entry doors. The same should be checked with the organiser before finalising large/heavy exhibits for display.
- 1.28** Any presentation/ demonstration/ exhibit likely to attract groups of 10 or more persons must be located towards the centre of the stand and clearly shown on stand drawings. If the location of such an exhibit results in blocking of the Aisles, the aisle space thus blocked shall be billed to the exhibitor.
- 1.29** It is mandatory for the exhibitors to inform the Organiser if any of their exhibits comply with the following: -
- Exhibit configuration is 10 sqms or more.
 - Exhibit exceeds 2.5 mtrs in height or 3 mtrs in length.
 - Exhibit material exceeds 3 tons.
 - Exhibit contains liquid fuel / natural gas / propane.
 - Exhibits requiring water for demonstration purposes.
- 1.30** The Organiser reserves the right to change/alter/remove any exhibit interfering with the aesthetics of the exhibition or hinders the public in any way.
- 1.31** Grouting is not permissible in any Halls. Exhibitors are advised to submit relevant drawings for clearance. Any damage to floor or structure, fittings etc. will be charged @ INR 1000 per hole.
- 1.32** To avoid inconvenience to other exhibitors and to enable the Organiser to complete repair work of passages, cable ducts etc., before the exhibition starts, exhibitors are requested to move in their exhibits within stipulated time given.

2. ELECTRICAL INSTALLATION REGULATIONS

- 2.1** Raw Space exhibitors must apply separately for the power connection as per their requirement. No electricity will be provided if exhibitor does not apply. For details please refer Electricity Requirement Form.
- 2.2** Electrical wiring and installation must be done by Exhibitors through registered professional technicians using proper wiring switches etc. to ensure safety. The Organiser shall not be responsible or liable in case of any mishap due to use of sub - standard material or unskilled labour.
- 2.3** All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables. No exposed means of cable joints will be permitted.
- 2.4** Lamps and appliances with high temperature surfaces should be guarded and used well away from combustible materials.
- 2.5** No light fitting or other appliance may be suspended from the roof of the exhibition hall.
- 2.6** The Organiser reserves the right to disconnect any installation, which in their opinion is dangerous or likely to cause annoyance to visitors or other Exhibitors.
- 2.7** In order to take care of voltage fluctuations, the Exhibitors are advised to fix up constant voltage transformers or insulation Transformer or stabilizers for CNC and other sensitive machines. Exhibitors are encouraged to use MCB wherever necessary. The main supply points and electrical installations in the stand should be kept open for easy access and should not be concealed.

3. STAND APPROVAL

- 3.1** The decision of the fair architect about the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawings only.
- 3.2** **Exhibitors must submit the design of the stand clearly detailing the design along with the floor plan for approval, latest by 15th August 2026. A penalty of INR 50,000 will be levied on drawings received after this date. The drawings must also clearly show layout of exhibits, logo details, supporting stand electrical points etc. and clearly indicate wall / panel height, exhibits, meeting rooms etc.**
- 3.3** In case any pre-fabrication is done by any Exhibitor before the approval of the design by the fair secretariat, the Exhibitor shall be bound by the changes / modifications advised at the time of approval of the design and to change the said pre-fabricated structure or any other feature so as to adhere to the basic designs guidelines.
- 3.4** An exhibitor whose design has been approved by the Fair organiser may only commence erection on or after the due date. No exhibitor shall be allowed to start work on their stands without the prior approval of the plan. The decision of the Fair Architect as regards to the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawing only.
- 3.5** The exhibitors must keep one copy of the approved drawing at the work site.
- 3.6** All displays will be inspected during the set-up days and any exhibitor deviating from the regulations must make modifications as suggested by the Fair Architect on his own expense prior to the show opening.
- 3.7** **All exhibitors stand must be completed in all respects by 1800 Hrs on 6th September 2026.**

GUIDELINES: BUILT-UP SPACE

1. General Information

1.1 Features: The Shell Scheme stands would be provided with the following:

- Rear and dividing walls of 2.5 mts. ht.
- Fascia with company's name on open stand frontage(s).
- Floor covering with synthetic carpet.
- Every 12 sqms Built Up booth includes the following items of basic furniture: - Two Table, Two Chairs, Three Light fixtures, 5 Amp Power Socket and wastepaper basket.



The structure of the stand is made of Octanorm system with following specifications

Maximum Height of the Stand	2.50 mtr
Clearance Under fascia	2.20 mtr
Axial distance between vertical aluminium columns	0.99 mtr
Width of Panel	0.95 mtr
Overall width of Fascia	0.30 mtr
Diameter of Vertical aluminium column	0.04 mtr

b) Maximum Permissible Height for Built up Stand

The maximum height of any common partition should not exceed 2.5 mtrs unless approved by the Fair Organiser. The following table would give a clear guideline on the permissible heights for branding.

Area Booked / Branding Heights in meters (Maximum)

Subject to availability

Area (Sqmt.)	Maximum Height (Mtrs.)
12 – 29	3.0
30 – 60	3.5
61 – 100	4.0
101 – 130	4.5
131 & above	5.0

Branding should be done, as per above chart, in centre of the stand / pavilion and are subject to approval from the Fair Organiser. All heights are from the natural floor only and should not obstruct the view /orientation of any other stand.

- 1.2 Power for Demonstration:** Apart from light fixtures, one 5 Amp Power socket (for TV, Fridge, computers etc.) will be provided in each booth of 12 Sqm. In case additional power is required for demonstration or running of machinery / exhibits, the exhibitors must inform the Organiser.
- 1.3 Additional Furniture on Hire:** A comprehensive range of standard items, including wall panels to form office enclosures, shelving, display panels, etc. may be hired from the Official Shell Stand Contractor. The Price List for additional furniture etc. will be available nearer to the show dates.
- 1.4 Discussion Room:** Additional fitments for a discussion room (maximum 20% of space) will be provided free of charge to Exhibitors who have booked an area of 48 Sqm and above. Exhibitors are requested to plan the location for this as per their display arrangements and submit the detailed drawing showing the location of conference room at the earliest but not later than **30th August 26.**
- 1.5 Ceiling:** Ceilings shall be open but will be braced for stability where necessary.

2. RULES AND GUIDELINES FOR DECORATION

- 2.1** Shell Scheme stands will be provided in accordance with the specifications mentioned. Please note that the internal dimensions of the Shell Scheme area are approximately 5 cm smaller than the contracted area as the walls are contained within circular upright aluminium members within the booth area.
- 2.2** Alterations are not allowed in the Standard Shell Scheme structure.
- No Alternations may be made in the standard Shell Scheme Fascia.
 - No alterations / removal of panels / podiums / etc. will be allowed.
 - Private furniture / carpets etc. are not permissible
 - Raising the floor artificially or construction of wooden flooring is not permissible
 - Major woodwork, if any, must be approved in advance by the Fair Architect before starting such work.
- 2.3** The following are **strictly prohibited**.
- Use of electrical flashes, flash guns and neon signs.
 - Cloth Banners, Velvet Banners or Velvet Covers on the panels / table.
 - Stage shows or presentations without prior permission in writing of the Organiser.
 - Painting, Colouring, Wallpapering and Sticking of Thermocole cut letters, Nailing or drilling of panels. If you require assistance in hanging or displaying your exhibits, please consult the Official Shell Stand Contractor of your Hall. Exhibitors would be charged @ INR 1500 per panel for any damages to panels.
 - Suspending of items from the Hall ceiling or parts of it.
 - Storage of any kind behind the display walls.
 - Digging, grouting or cutting of the floor.
 - Raising the height of the back wall/ fascia for promoting the company name / logo.

- 2.4** No additional out sourced stand fitting or display may be attached to the shell stand structure.
- 2.5** All interior stand fittings must be contained within the shell stand structure and must not exceed 2.5m height. No free-standing equipment may exceed a height of 2.5m or extend beyond the boundaries of the site allocated.
- 2.6** It is mandatory for Exhibitors with 2 or 3 or 4 side open stands, to arrange display in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feel of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other Exhibitors.
- 2.7** A minimum of 30% of Stand area must be left for circulation. Exhibitors shall not arrange the display of material in a way that will obstruct passage areas.
- 2.8** Natural pillars falling within stand area may be covered to a height of 2.5 mtrs.
- 2.9** Exhibits of over 2.5 mtrs height must not be placed on any raised platform.
- 2.10** There is no restriction on height and weight of exhibits on display except imposed by the load bearing capacity of the floor and height of entry doors. Please refer technical specification of exhibition halls. The same should be cleared by the Organiser before finalising large / heavy exhibits for display.
- 2.11** Any presentation / demonstration / exhibit likely to attract groups of 10 or more people must be located towards the centre / rear portion of the stand and clearly shown on stand drawings.
- 2.12** It is mandatory for the exhibitors to inform the Organiser if: -
- Exhibit configuration is 10 sqms or more.
 - Exhibit exceeds 2.5 mtrs in height or 4 mtrs in length.
 - Exhibit material exceeds 3 tons.
 - Exhibit contain liquid fuel / natural gas / propane.
 - Exhibits require water for demonstration purposes.
- 2.13** To avoid inconvenience to other exhibitors and to enable the Organiser to complete repair work of passages, cable ducts etc., before the exhibition starts Exhibitors are requested to move in their exhibits within the stipulated time.
- 2.14 AUDIO VISUAL FILMS, VIDEO WALLS, STAGE SHOWS**
- **Stage events / shows – It is not permitted by Venue Authorities to organise any stage events.**
 - The Organiser reserves the right to regulate or restrict exhibits within a reasonable sound level or the sound level of 60 dB peak on sound level meters (ANSI Type 2) on the SLOW meter position at 3 mtrs distance. The sound speakers must not be placed higher than 1.5 mtrs. They must be positioned downward and inward towards the centre of the exhibit booth or display area and may not be pointed towards the aisle. The Organiser reserves the right to restrict exhibitor's use of sound and other devices which may interfere with the best interest of the fair environment or not permitted by the venue authorities.
 - The organiser reserves the right to disconnect the supply of electricity to any exhibitor violating these guidelines.
- 2.15** The Organiser reserves the right to change/alter/remove any exhibit interfering with the aesthetics of the exhibition or that which hinders the public in any way.

3. ELECTRICAL INSTALLATION REGULATIONS

- 3.1** Electrical wiring and installation required for connecting machine (s) for demonstrations purpose must be undertaken by Exhibitors employing registered professional technicians using proper wiring switches etc. to ensure safety. The Organiser shall not be responsible or liable in case of any mishap due to use of sub - standard material or unskilled labour.
- 3.2** All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables. No exposed means of cable joints will be permitted.
- 3.3** The Organiser reserves the right to disconnect any installation, which in their opinion is dangerous or likely to cause annoyance to visitors or other Exhibitors.
- 3.4** In order to take care of voltage fluctuations, the Exhibitors are advised to install suitable constant voltage transformers or insulation transformer or stabilizers for CNC and other sensitive machines. Exhibitors are encouraged to use MCB wherever necessary.

4. STAND APPROVAL

- 4.1** Exhibitors must move in as per schedule given in section 2 (Pre-Fair Period) of the Exhibitor Services Manual, provided space rent, deposits and other dues have been paid in full to the Organiser.
- 4.2** All stands will be inspected during the set-up days and any Exhibitor deviating from the regulations must make modifications as suggested by the Fair Architect on his own expense, prior to the show opening.
- 4.3** All exhibition stands must be complete in all respects by 1800 Hrs on 6th September 2026.

For technical / design related queries please contact

Mr. Iftikhar Ali



iftikhar.ali@cii.in

ELECTRICAL SERVICES

ELECTRICAL SUPPLIES & INSTALLATIONS

The electric power supply available in India is as under:

- Single / 3 Phase : 230 / 400 volts $\pm 10\%$
- Frequency : 50 cps $\pm 3\%$

BSX Fair Electrical Department responsible for supply of power will be entrusted with the authority of regulating and controlling the power supply to the Exhibition Halls and individual stalls. Each stall will be provided with electric power at one or more main points depending on the total load requirement. Exhibitors should use Distribution Boards for feeding power to their machines. Individual isolation switches should be provided for each machine. Exhibitors should use either armoured cables or metal conduits for connecting power supply to machines.

The work for drawing power from main points to machines/exhibits is to be carried out by the exhibitors, at their own cost. Exhibitors may engage the services of their own personnel or authorised electrical contractors for wiring work inside their stall subject to the condition that they are duly licensed to undertake electrical work. **Exhibitors are advised to exercise the highest level of safety precautions for electrical wiring and installations.** The service charges of electrical contractor are to be borne by the Exhibitors and are payable directly to the contractors.

The Exhibitors should connect power to machines and exhibits as per the requirement given in their Application. Connecting power to the Exhibits other than those mentioned in the Electricity requisition Form

or more than the specified load or the load allotted by the BSX Fair Electrical Department will not be permitted.

Exhibitors must install separate and independent switch connections for their machines/exhibits. Alternate connections or throw-over switches are not allowed. In case power is supplied to the stall from two or more main points, Exhibitors must distribute the load as per the capacity of the respective switch boards in consultation with the BSX Fair Electrical Department. Exhibitors requiring single-phase power for lighting purpose should carry out necessary wiring from 3 phase outlet through two pole single phase switches if necessary for further distribution. After the electric wiring work is completed, the Exhibitor must obtain a completion report from their Electricians or Contractors engaged by them and file the same with the BSX Fair Electrical Department. Actual connected load for the individual machines/exhibits is to be mentioned in the report. Power will be released only after the wiring work is carried out and on receipt of the completion report.

All the main electric supply points must be kept easily accessible for operation and repairs in the event of emergency. Main electrical supply points should not be concealed or covered.

Exhibitors are advised to install equipment like voltage stabiliser/UPS equipment for their sophisticated machines/exhibits. If the machines are sensitive to the floor, placement of steel plates underneath is recommended.

2. **ELECTRICITY CHARGES** : Organiser has formulated a flat rate of USD 100 / INR 5000 per KW for overseas and domestic exhibitors respectively of connected load (*single and three phase*) which will be the basis for charging for power and lighting load during the BSX 2026.

Under no circumstances will Exhibitors be permitted to reduce their electricity requirement. Request for additional electricity load may be considered, subject to availability.

3. **TEMPORARY ELECTRIC SUPPLY:** Temporary power supply for erection and testing of machines can be made available from the first day of construction on extra charges @ INR 1000 or USD 25 / KW / day. Permanent power will be supplied from 6 September 2026 at 1700 Hrs.

ON-SITE SERVICES

- 1 INSURANCE
- 2 SECURITY

1. INSURANCE

It will be advisable for Exhibitors to take Insurance coverage for the construction, exhibition and dismantling periods of the fair for the following:

- Machinery
- Transit and Loading & Un-loading of machines c) Electrical accidents
- Exhibition personnel
- Third Parties (visitors)

The Organiser will not accept liability for any loss or damage to any exhibit, or for injury to Exhibitor Personnel at any time. Exhibitors are strongly advised to insure their exhibits against theft, loss or damage, including the risk of fire and to cover themselves against third party liability for visitors to their stands.

2. SECURITY

- Badges supplied by the BSX Fair Secretariat must be worn at all times to gain entry to the exhibition Halls.
- Badges may be obtained at the Organiser's Office in Fair Ground.
- During show days, Exhibitors are allowed to enter one hour prior to the opening of the show each day and will be allowed to remain half an hour after the close of the show. Please check with the Hall Director / BSX Fair Secretariat if additional time is required.
- Hand carried items or any equipment going out of the exhibition Hall will require an Exit Pass.

IN-HALL FREIGHT HANDLING

MATERIAL HANDLING AT THE SITE

CUSTOMS CLEARANCE AT THE FAIR GROUND

TERMS AND CONDITIONS FOR TEMPORARY IMPORT

SALE OF EXHIBITS BY OVERSEAS EXHIBITORS

EXHIBITION GOODS

APPROVED ON-SITE HANDLING CHARGES

- 1. IN-HALL FREIGHT HANDLING:** To provide adequate security, safety and protection against damage to the Exhibition Hall and in the interest of an efficient, co-ordinated move-in and move-out of goods, no private trucks, cars, fork-lifts or handling equipment (trolleys, lift jacks, etc.) will be allowed inside any of the Exhibition Hall. All such equipment will be provided and controlled by the Official Freight Forwarders who will take over from other forwarders, at the entrance to the Halls.
- 2. MATERIAL HANDLING AT THE SITE:** The Exhibition material at the site can be handled only by the BSX approved official agencies, as per the rules. The Organiser has appointed Official Clearing and Forwarding Agents (CFAs) for exhibits and also for material handling at the site.

R. E. Rogers India Pvt. Ltd. 1, Commercial Complex, Pocket H & J, Sarita Vihar, New Delhi - 110 076. Tel : 91-11- 26949801 / 9802 Direct: 91-11-30889831 Fax: +91-11-2694 9803/5900 Email: rerid@rogersworldwoideindia.com	Buhariwala Logistics 1310 Pragati Tower, 26 Rajinder Place, New Delhi – 110 008. .INDIA Tel : +91 11 25861228/25728684/ 25861229 Email : mkt@buhariwalasglobal.com Web : www.buhariwalasglobal.com
Contact Details Mr Sushil Upadhyay Chief Operating Officer Email : sushil@rogersworldwoideindia.com Mob: +91- 9818451472	Contact Details Mr Anil Maherra +91-9821892645 Email : mkt@buhariwalasglobal.com Web : www.buhariwalasglobal.com

For unloading of goods, cargo handling equipment such as, forklifts, mobile cranes and skilled labour will be available at the fair ground, from the official CFAs, on hire. The rates for clearing /forwarding and other services will be settled by the participants with the agents directly, depending upon the quantum of work and kind of job required. The Official CFAs will have their offices at the site during the pre-exhibition period.

Please note that no agency other than the approved agency by organisers is allowed to operate for handling /clearing jobs inside the halls earmarked for BSX 2026.

The Official CFAs operate with modern mechanical equipment (Fork lift, Cranes, Pallette Trucks etc) and a specialised labour force of international standards. Through their international network, they will provide detailed shipping instructions and offer services to Exhibitors from the point of origin itself.

Official Clearing and Forwarding Agents will offer to the Exhibitors, information and assistance in respect of (i) re-export, (ii) Warehousing, if exhibit is to be retained for further exhibitions etc. It is suggested that Exhibitors discuss their requirements with official agents directly and enter into comprehensive arrangements.

Normal cases / packets will be allowed, if carried in hand by the Exhibitor. However, handling of heavier exhibit cases will have to be entrusted to the approved agencies only. At the time of movement of exhibits, it is suggested that Exhibitors adhere to the programme prepared for the movement of exhibits by approved agencies. In no way will the Organiser be responsible for damages caused to Exhibits while loading/unloading at the site.

2.1 CUSTOMS CLEARANCE AT THE FAIR GROUND:

3. **TERMS AND CONDITIONS FOR TEMPORARY IMPORT** Under the Customs Notification No 08/2016 dated 05.02.2016, import of Exhibits for BSX 2026 will be allowed without payment of Import Duty, Import Licence or Customs Clearance Permit, provided the Exhibits are re-exported within a period of six months from the date of import or any other period stipulated by the Customs Authority. Please refer pt. 5.4 of the Fair Facts (General Information) section.

- The Exhibitor/Importer will have to furnish following documents to the Customs authority in India:
- Re-export Bond for ITC purpose
- Provisional Duty Bond to the extent of Customs Duty payable on the Machines/equipment at the prevailing rates.
- These bonds are required to be supported by a Bank Guarantee at concessional rates approved by the Collectorate of Customs or the Guarantee of the Embassy of the concerned country. Details of Bank Guarantee rates will be available from approved C&F Agencies. The Exhibitors are advised to contact the approved agencies in this regard.
- India is a Member Country for ATA Carnet. The Indian Customs, therefore, will honour ATA Carnet Documents issued by the other Member Countries keeping aside normal Import Procedure such as taking Bonds and preparation of Bills of Entry etc.
- Sale of Exhibits imported for BSX 2026 may be allowed against payment of Customs Duty at prevailing rates as per Import Policy and the Guidelines in force issued by the Reserve Bank of India.
- Official CFAs will provide the Exhibitors up-to-date information on rules and procedures.

4. SALE OF EXHIBITS BY OVERSEAS EXHIBITORS

4. 1 **General Information:** Exhibition goods, imported initially via Embassy Bond, ATA Carnet or Bank Guarantee, can be sold after the exhibition, as per the procedures laid down, by the Government of India. The goods remain in the Customs Warehouse till such time as the buyers comply with sale conditions. The sale can be affected within the stipulated six months period and may be extended upon the discretion of Customs. On completion of sale, the Guarantee or ATA CARNET will be cancelled.

4. 2 *Liberalised Provision:*

Sale of Exhibits, of items which are freely imported:

The items covered are Capital Goods, Raw materials, Intermediaries, Components, Consumables, Spare parts, Accessories, Instruments and goods other than those covered under the Negative List. Any of these goods, may be imported by any person whether he is an Actual User or not without restrictions.

Sale of Exhibits, of items which are in the Negative List.

These may be made against a valid license. For these items, the actual user alone may import such goods unless the Actual User condition is specifically dispensed with, by the Licensing Authority.

4.3 **Simple Procedures:** Following documents to be produced by buyers for Customs clearance of sold exhibits:

- Bank attested invoices drawn on buyer
- Packing List
- Confirmation of order from Exhibitor
- Mode of Payment
- Technical write-up of solid items
- Printed catalogue of items sold, if available
- Buyer's importer Code No.
- Buyer's GATT and Customs Declaration Licence, if item under Negative List.

The buyer, on the basis of the above documents, and through a Customs Clearing Agent, should submit necessary Bill of Entry for clearance of Goods. Upon completion of Sale Clearance and Payment of Customs Duty, the buyer can take custody of Exhibits. Upon producing proper and valid documents, the sale procedure can be effected within two to five days.

5. EXHIBITION GOODS

- 5.1 *Connections to India:*** All major Airlines have connections to Bengaluru. There are regular freighter services with enough spare capacity.
All major shipping lines touch Mumbai, offering both FCL and LCL facilities. Alternatives; also available at Chennai and Bengaluru Ports. Modern handling facilities are available at Airports and Ports.
- 5.2 *Connections to the Fair Grounds:*** On arrival at the Bengaluru Airport, Exhibits are transferred by road to the Fair Grounds under bond. On arrival at Mumbai / Bengaluru / Chennai Ports, Exhibits are transferred by rail or road. Transfer time is approximately four to six days by road.
- 5.3 *Post Exhibition:*** Goods can be sold after the exhibition, to buyers complying with regular import procedures. Goods may be taken for other private demonstrations, subject to permission from Customs. Consumables like printed matter, literature, pamphlets etc attract no duty. If not being sold or kept for further demonstrations, goods to be re-exported within the stipulated period. Mode of transport for re-export need not be the same as that of import.

6. APPROVED ON-SITE HANDLING CHARGES TERMS AND CONDITIONS

- It is compulsory on the part of Exhibitors to use the services of approved handling agencies at the Exhibition Site. The packages which can be easily carried in hand (packages not exceeding 50 kgs each) can be handled by Exhibitors on their own, if they so wish.
- Exhibitors should advise transporters to carry "Weigh-Bridge Certificate" so that, there would be proper assessment of the weight to be handled by the handling agency.
- Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the products in advance for handling at the site.
- Exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facility made available by approved agencies only.
- These charges are not applicable to the exhibits cleared as temporary imports.
- Charges for storage of empty cases are for the entire duration of the show.

Cargo Handling Equipment's will be made available at the venue by the approved agencies for handling and clearing on hire basis for Loading / Unloading of Goods and heavy Exhibits. The rates for Clearing / Forwarding and other services will be settled by the participants with them directly depending upon the quantum of work and job required to be done. The Official C&F agency will have a site office at the venue during the pre, during and post exhibition period. **Please note that NO AGENCY other than the approved agency by CII is allowed to operate for the handling / clearing job for at the exhibition venue.**

Exhibitors are requested to contact them for obtaining names, addresses, etc. of their associates in their areas. Official clearing and forwarding agent will offer to Exhibitors information & assistance in respect of

- (i) customs- import and export formalities
- (ii) Octroi exemption & formalities
- (iii) Repacking & re-export
- (iv) Warehousing. It is suggested that Exhibitors discuss their requirements with official agent and enter into comprehensive arrangements.

The Exhibitors should pay the concerned agency directly for their services. Hire of labour from an outside agency will not be allowed in the exhibition venue.

Normally cases weighing up to 50 kgs will be allowed to be hand carried by the Exhibitors themselves. However, handling of heavier exhibit cases will have to be entrusted to the approved agency only. At the time for setting up and movement of Exhibits, it is suggested that Exhibitors adhere to the programme prepared for the movement of exhibits by approved agency.

TERMS AND CONDITIONS

- It is compulsory on part of the Exhibitors to Use Services of Approved Handling Agents at the Exhibition Venue. The packages which can be easily carried in Hand (package not exceeding 50 kg each) can be handled by the Exhibitors on their own, if they wish to do so.
- Exhibitors should advise transporters to carry "**Weigh Bridge Certificate**" so that, there can be proper assessment of the weight to be handled by the agency.
- Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the product in advance for proper handling at venue.
- Charges for storage of empty cases are for the entire duration of the show.
- The exhibitors are not allowed to order equipment for assembly & erection work from outside.
- For volume shipments 1CBM – 335 Kgs.
- In case the machine is bare on the base, the removal of the base would be treated as unpacking & would be charged accordingly.
- Please note that all mechanical handling equipment will be made available on venue on Prior intimation and requirement only.

HANDLING OF EXHIBITS, CUSTOMS AND IMPORT PROCEDURES

The official Clearing & Forwarding Agencies of Bengaluru Space Expo 2026 (BSX) would assist in handling & completing customs formalities, if required. Exhibitor would be required to contact them directly for such assistance.

STORAGE OF EMPTY CASES

Storage facility both for Indian and Overseas participants will be provided by the official Clearing & Forwarding Agency on request as per schedule of rates. Empty cases will not be allowed to be kept anywhere in the venue area. These will have to be removed at least 24 hours before the opening of the Fair failing which CII will have the right to remove the material and will keep this in the store and bill the concerned participants accordingly.

ADDITIONAL INFORMATION

FIRE AND SAFETY REGULATIONS

PROTOCOL

EXHIBITION CATALOGUE AND ADVERTISEMENT

VISITOR REGISTRATION AT GATE

PHOTOGRAPHS / VIDEOS

LITERATURE / FILM / AUDIO VISUAL DEMONSTRATION

1. FIRE & SAFETY REGULATIONS

Fire fighting equipment will be provided at various points in the exhibition halls. Exhibitors are, however, advised to take due precautions and provide necessary equipment in their own stalls. Exhibitors should also install Guards or Protectors on Machine/Exhibits during demonstrations to avoid injury to visitors. Fire Tenders with firemen will be on duty round the clock in the fire station behind within the Fair Ground.

- All exit / entry areas and exit aisles must be kept cleared and unobstructed.
- Compressed gas cylinders are prohibited in the exhibition area.
- All temporary wiring must be accessible and free from debris and storage material.
- No storage of any kind is allowed behind booths or near electrical services.
- All empty cartons and crates must be labelled and removed for storage.
- Helium balloons are not allowed inside the halls.

Note: Smoking is strictly prohibited inside the exhibition halls during set-up, show days and dismantling periods.

2. **PROTOCOL** The BSX 2026 Protocol will be **functional from the 7 September 2026** at the entrance to the exhibition for receiving VIPs, Diplomats and senior guests. Exhibitors are advised to send details of their most important guests with programme of their visits well in advance to facilitate their visit to the Fair.

3. **EXHIBITION CATALOGUE AND ADVERTISEMENT** The Organiser will bring out an Official **Catalogue** of the Exhibition. All confirmed Exhibitors are entitled to a free entry in the Fair catalogue.

The catalogue will be compiled on the basis of the information given by the Exhibitors in excel format to be returned to Organiser before 10th August, 2026 or after the booking is confirmed. In case Organiser does not receive this within the stipulated date, the company's information will either not be included in the Fair Catalogue or Organiser reserves the right to use any information available with them. All Exhibitors will be entitled to one free copy of the catalogue.

Advertisement in Catalogue: Advertisement opportunities are available in the Fair catalogue to promote products during and after the fair period. Form No 2 giving details is enclosed in this booklet. Last date for receiving advertisement is 05 August 2026. Advertisers are entitled to a free copy of the catalogue.

4. **VISITOR REGISTRATION AT GATE:** Organiser has made arrangements for registering each business visitor to the BSX 2026. Registration Desks (other than for general public) will be located at the Entry Plaza of BIEC at the Main Entry Gate to the venue.
5. **PHOTOGRAPHS / VIDEOS:** The Organiser has exclusive rights to take photographs and films of all Exhibition stalls. Prior permission of the Organiser will be essential for taking photographs and films by the Exhibitors. The Exhibitors can, however, take photographs of their own stall and visitors to their stands.
6. **LITERATURE / FILM / AUDIO VISUAL DEMONSTRATION:** Exhibitors are requested to refrain from displaying Videos /films / Literature that may be considered politically or culturally objectionable or incorrect.

The Organiser is empowered to remove any such display material / or stop any audio, film in order to facilitate a smooth conduct of the event.

- BSX Movement Schedule
- Annexure 2 -Directory Of Official Agencies

BSX Movement Schedule						
Space Type	Movement Date & Time			Exit Date & Time		
	Date	Time	Prequistes*	Date	Time	Prequistes*
Indoor Raw Space	05-Sep-26	1000 hrs	Stand Posession Form -Please ensure No payment dues	09-Sep-26	1700 hrs (To complete dismantling and clean up of stand overnight)	Exit from duly stamped and signed
Built Up Space	06-Sep-26	1000 hrs	Stand Posession Form -Please ensure No payment dues	09-Sep-26	1700 hrs (To complete dismantling and clean up of stand overnight)	Exit from duly stamped and signed
* Incase of agencies taking possession, duly signed letter from exhibitor is required. * Incase of booth design for Raw Space, please take due approval from Fair Architect before 10 August 2026.						

DIRECTORY OF OFFICIAL AGENCIES

CLEARING AND FORWARDING AGENTS

The movement of exhibition display goods / material will be handled only by the CII approved agencies BSX2026. The following are the three agencies appointed:

R. E. Rogers India Pvt. Ltd. 1, Commercial Complex, Pocket H & J, Sarita Vihar, New Delhi - 110 076. Tel : 91-11- 26949801 / 9802 Direct: 91-11-30889831 Fax: +91-11-2694 9803/5900 Email: rerid@rogersworldwoideindia.com	Buhariwala Logistics 1310 Pragati Tower, 26 Rajinder Place, New Delhi – 110 008. .INDIA Tel : +91 11 25861228/25728684/ 25861229 Email : mkt@buhariwalasglobal.com Web : www.buhariwalasglobal.com
Contact Details Mr Sushil Upadhyay Chief Operating Officer Email : sushil@rogersworldwoideindia.com Mob: +91- 9818451472	Contact Details Mr Anil Maherra +91-9821892645 Email : mkt@buhariwalasglobal.com Web : www.buhariwalasglobal.com

Cargo Handling Equipment's will be made available at the venue by the approved agencies for handling and clearing on hire basis for Loading / Unloading of Goods and heavy Exhibits. The rates for Clearing / Forwarding and other services will be settled by the participants with them directly depending upon the quantum of work and job required to be done. The Official C&F agency will have a site office at the venue during the pre, during and post exhibition period. **Please note that NO AGENCY other than the approved agency by CII is allowed to operate for the handling / clearing job for at the exhibition venue.**

Exhibitors are requested to contact them for obtaining names, addresses, etc. of their associates in their areas. Official clearing and forwarding agent will offer to Exhibitors information & assistance in respect of

- (i) Customs- import and export formalities
- (ii) Octroi exemption & formalities
- (iii) Repacking & re-export

Warehousing. It is suggested that Exhibitors discuss their requirements with official agent and enter into comprehensive arrangements.

The Exhibitors should pay the concerned agency directly for their services. Hire of labour from an outside agency will not be allowed in the exhibition venue.

Normally cases weighing up to 50 kgs will be allowed to be hand carried by the Exhibitors themselves. However, handling of heavier exhibit cases will have to be entrusted to the approved agency only. At the time for setting up and movement of Exhibits, it is suggested that Exhibitors adhere to the programme prepared for the movement of exhibits by approved agency.

Approved Tariff

The following tariff card / rate is approved for on-site freight handling by Freight Forwarders

S No	Description of Works	Tariff (in Rupees) @
		Up to 2 tonns
1	Off Loading & shifting to stand per 500 Kgs (Minimum)	380
2	Unpacking & placement per 500 Kgs	380
3	Repacking with same packing material	380
4	Removal from stand and loading on vehicle in one operation	380
5	Removal of empties to storage and return after the closure of the exhibition	380
6	Heavy lifts charges Single piece (extra charges)	2001 to 4000 Kgs - 15% 4000 to 10000 Kgs - 20% above 10000 Kgs - 25 %
7	Hire Charges of Equipment	
	Hydraulic Pallet Truck – (per hour charges)	190
	Fork lift - 3 tonns (per hour charges)	450
	Fork lift - 5 tonns (per hour charges)	650
	Crane - 10 tonns (per hour charges) (Minimum 1 Hour)	1100
	Crane - 15 tonns (per hour charges) (Minimum 1 Hour)	1400
	Crane - 20 tonns (per hour charges) (Minimum 1 Hour)	1700
	Crane - More than 20 tonns	Quote upon request
	Skilled Labor - (per hour charges)	150
8	Night charges (Applicable from 2100 hrs to 0800 hrs)	25%
9	GST	18%

TERMS AND CONDITIONS

- It is compulsory on part of the Exhibitors to Use Services of Approved Handling Agents at the Exhibition Venue. The packages which can be easily carried in Hand (package not exceeding 50 kg each) can be handled by the Exhibitors on their own, if they wish to do so.
- Exhibitors should advise transporters to carry "**Weigh Bridge Certificate**" so that, there can be proper assessment of the weight to be handled by the agency.
- Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the product in advance for proper handling at venue.
- Charges for storage of empty cases are for the entire duration of the show.
- The exhibitors are not allowed to order equipment for assembly & erection work from outside.
- For volume shipments 1CBM – 335 Kgs.
- In case the machine is bare on the base, the removal of the base would be treated as unpacking & would be charged accordingly.
- All mechanical handling equipment will be made available on venue on Prior intimation and requirement only.
- Only the equipment's of the official freight forwarders will be allowed to operate in the exhibition venues and in case the agencies are unable to provide any specialized equipment required by the exhibitor, then the exhibitor will be allowed to use his own agency / equipment. Such decisions will involve a discussion of official freight forwarders, exhibitor and CII.

HANDLING OF EXHIBITS, CUSTOMS AND IMPORT PROCEDURES

The official Clearing & Forwarding Agencies of **BSX 2026** would assist in handling & completing customs formalities, if required. Exhibitor would be required to contact them directly for such assistance.

STORAGE OF EMPTY CASES

Storage facility both for Indian and Overseas participants will be provided by the official Clearing & Forwarding Agency on request as per schedule of rates. Empty cases will not be allowed to be kept anywhere in the venue area. These will have to be removed at least 24 hours before the opening of the Fair failing which CII will have the right to remove the material and will keep this in the store and bill the concerned participants accordingly.

BUILT-UP STAND CONTRACTORS

Pavilions & Interiors (I) Pvt. Ltd.

S.No.50/3, Kadirenahalli , Lakshmipura Panchayat
Dasanpura Hobli , Bangalore- 562162

Contact Person - Mr. Santosh

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